Notes for completion of the supplementary form for Dixons Music Primary Academy

Only complete this form if you are applying for one of the 6 music places. Applicants for a music place will be required to attend a workshop on the morning of either Tuesday 5 or Wednesday 6 December 2023.

1. Before submitting the form, please:
* take time to read the Admissions Guidance document (provided with this form) as this explains the admissions process and the oversubscription criteria used for the Academy.
* check that you have signed and dated the form on page 2.
* allow sufficient time for the form to reach us by the deadline stated on the front of the form. Forms received by the deadline will be considered first.
1. To return the form you can:
* Send the form as a Word or PDF attachment by e-mail to: admissions@dixonsta.com
* Return the form in person by either:
* Bringing it to the open evening on Tuesday 21 November. Tour starts at 4.15pm and finishes at 4.45pm.
* Contacting the Admissions & Appeals office to arrange a time: 01274 089780 – option 7
* Post\* the form to:

Admissions Team

Lewis Building

c/o Dixons City Academy

Ripley Street

Bradford

BD5 7RR

\* If you are posting the form, we strongly recommend using the ‘Signed For’\* service at the Post Office to ensure delivery, as we cannot be held responsible for forms that are lost or delayed.

Every year several parents / carers post forms using the standard service and sometimes these forms go missing in the post. This means that those parents miss the deadline for applying. By using the ‘Signed For’ service, you can check if your form has been received by entering the reference or tracking number at the webpage address: [royalmail.com/track-your-item](https://www.royalmail.com/track-your-item)

1. In addition to completing this form, you will also need to make sure you list the Academy as a preference on the Common Application Form. This will be provided by your local authority or can be found on your local authority’s (council’s) website in November.

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SUPPLEMENTARY INFORMATION FORM

DEADLINE: 3.30pm on Friday 24 November 2023

Please complete the form in CAPITAL LETTERS

**Child’s details**

|  |  |
| --- | --- |
| First name:  |   |
| Surname:  |   |
| Date of birth; please enter as DD/MM/YYYY e.g., 01/01/2019 |   |
| Home address:  |   |
|   |
|   |
|  |
| Postcode:  |   |

|  |
| --- |
| If your child is a twin, a triplet, or has a (sibling) brother or sister applying for the same year group, please write their full name & date of birth below:  |
|   |
| *Note:  You will also need to make a separate application for each twin, triplet or sibling.* |

Music Specialist Places

There are 6 places (10% of our intake) available each year. These places are aimed at children who demonstrate a gifted musical aptitude and children will be required to actively participate in the musical workshop to be considered for a place.

To apply for a music place, parents must complete this form and return it to the Admissions Office by the deadline stated above. All applicants for these places will be required to attend a workshop to be considered for one of these places.

Children will be given a score based on their performance in each element of the workshop. Children will be ranked in the order of their total combined scores, with those children who score the highest being ranked from 1 to 6. A reserve list of up to 2 children will then operate should any of those ranked in the top 6 not require a place. If there are insufficient applicants who demonstrate the required aptitude, then fewer than 6 places will be offered.

Children who are unsuccessful in gaining a music specialist place will still be considered for one of the remaining places, along with all other applicants.

Instructions concerning the workshop will be e-mailed to you within 3 days of the deadline date. If you have not received these by Thursday 30 November 2023, please ensure that you contact us immediately.

 *Please turn over*

Parent’s / Carer’s contact details

|  |  |
| --- | --- |
| Parent / Carer 1  |   |
| Salutation  | Mr / Mrs / Miss / Ms (please delete as necessary).  If other, please state:  |
| First name:  |   |
| Surname:  |   |
| Relationship to child e.g., father, mother, carer  |   |
| Daytime contact number:  |   |
| E-mail address:  |   |
| *Parent / Carer 2 (optional)* |  |
| Salutation  | Mr / Mrs / Miss / Ms (please delete as necessary).  If other, please state:  |
| First name:  |   |
| Surname:  |   |
| Relationship to child e.g., father, mother, carer  |   |
| Daytime contact number:  |   |
| E-mail address:  |   |

If an e-mail address is provided, an acknowledgement of this application will be sent to that address.  If there are any queries regarding the application, we will use this e-mail address to contact you.

Please sign and date below

I have read and understood the Admissions Guidance document (provided with this form), and the information given on this form.

I understand that failure to disclose any information, or provision of false information, may result in a place being withdrawn should it be offered.

|  |  |  |  |
| --- | --- | --- | --- |
| Parent’s / carer’s name / signature:  |   | Date: |   |

 *Please turn over*

Monitoring Form

This optional form is for the monitoring of applications only and will not be used for the purpose of selection.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Child’s gender – please tick ( / )  | **Male** |  | **Female** |  |

Child’s ethnic background.  Please tick the box that best describes your child’s ethnic background.  Please tick ( / ) one box only.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| *Asian or Asian British* |  |  |  |  |
| Bangladeshi  |   |   | Pakistani  |  |
| Indian  |   |   | Any other Asian background  |   |
|  |  |  |  |  |
| *Black or Black British* |  |  |  |  |
| Black African  |   |   | Any other Black background  |   |
| Black Caribbean  |   |   |   |   |
|  |  |  |  |  |
| Chinese  |   |   |   |   |
|  |  |  |  |  |
| *Mixed / dual background* |  |  |  |  |
| White and Asian  |   |   | White and Black Caribbean  |   |
| White and Black African  |   |   | Any other mixed background  |   |
|  |  |  |  |  |
| *White background* |  |  |  |  |
| White British  |   |   | White British Gypsy / Roma  |   |
| White Irish  |   |   | Any other white background  |   |
|  |  |  |  |  |
| Traveller of Irish heritage  |   |   |   |   |
|  |  |  |  |  |
| Any other ethnic group  |   |   |   |   |

Current nursery or childminder (if any):

|  |  |
| --- | --- |
| Name of nursery or childminder:  |   |
| Area or postcode:  |   |

**If you are posting this form, please use the Post Office ‘Signed for’ service and address it to:**

Admissions Team, Lewis Building, c/o Dixons City Academy, Ripley Street, Bradford, BD5 7RR

**Or send the form as a Word or PDF attachment by e-mail to:** **admissions@dixonsta.com**