

14 January 2022

Dear families

We are aware that the effects of the COVID-19 virus may have reduced some household's income and we are keen to work with our families to ensure they access any additional help available to them.

Free school meals can save families over £200 per year per child and can lead to other benefits, for example an annual voucher to help towards the cost of school uniform. Furthermore, registering for free school meals will raise extra funding from central government for the academy to fund valuable support for students.

Children are entitled to receive free school meals if they or their parents or guardians receive any of the benefits below:

- Universal Credit, provided they have an annual net earned income not exceeding £7,400 (£616.67 per month)
- Income Support
- Income-based Jobseeker's Allowance
- Income-related Employment and Support Allowance
- Support under Part 6 of the Immigration and Asylum Act 1999
- The guarantee element of Pension Credit
- Working Tax Credit run-on (paid for the four weeks after you stop qualifying for Working Tax Credit)
- Child Tax Credit (with no Working Tax Credit) with an annual income of no more than £16,190

The academy works together with Bradford Council to confirm entitlement to free school meals and all information provided will be kept confidential. Furthermore, our cashless payment system means that students claiming free school meals cannot be identified by others.

We are keen to ensure all our families are receiving the financial assistance they are entitled to so we ask that you complete the quick form overleaf and return this letter to the academy by Friday 21 January. A member of our admin team will then contact you by telephone to help you complete a quick and easy application for free school meals. Alternatively, you can contact Miss Wood by telephoning on the number above or complete the form yourself by following this link:

<https://www.bradford.gov.uk/benefits/applying-for-benefits/free-school-meals/>

Yours faithfully

**Miss Parry**  
**Acting Principal**



### Free School Meals

**Student's Name:** \_\_\_\_\_

**Year Group / Class:** \_\_\_\_\_

**I / We receive one of the benefits listed in the letter:** Yes/No

**Name of Parent / Guardian:** \_\_\_\_\_

**Daytime Telephone number:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

